



THE KENORA AIRPORT AUTHORITY INC.

REQUEST FOR PROPOSAL

PAVEMENT CONDITION ASSESSMENT

FOR THE

KENORA AIRPORT AUTHORITY

ISSUED BY

THE KENORA AIRPORT AUTHORITY

PO. BOX 469
KENORA, ON
P9N0B6

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1. INTRODUCTION

The Kenora Airport Authority Inc. is requesting proposals for the provision of a Pavement Condition Assessment of Runway 08/26, Taxiway Alpha and Apron I and Apron III at the Kenora Airport. Located in the north-east section of the City of Kenora, the airport has a total of approximately 380 hectares, a 5800 ft x 150 ft. asphalt runway and two paved taxiways Taxiway Alpha and a private Taxiway for the MNRF Taxiway Bravo. The facility is owned and operated by the Kenora Airport Authority Inc.

2. BACKGROUND

The Kenora Airport was established in 1939 to serve the regions aviation needs. In 1996 the Airport was transferred over to the Kenora Airport Authority Inc. from Transport Canada. The facility caters to scheduled flights by Bearskin Airlines and Ornge Air Ambulance and private flights from Canada and United States. The Airport is a Port of Entry for Canada Customs. The facility has seen several upgrades over the years including runway, taxiway and Apron rehabilitation in 2001-2002.

3. SCOPE OF WORK

The intent of the proposed project is to prepare a Pavement Condition Assessment of Runway 08/26 Taxiway Alpha and Apron I and Apron III to project an expected time line for Runway Rehabilitation. Provide the Kenora Airport the results of the assessment with recommendations and alternatives for rehabilitation strategies by either:

- A) Asphalt overlay
- B) Asphalt removal and replacement
- C) Asphalt Removal and Additional granular base.
- D) Pulverizing and Paving

3.1 PROFESSIONAL SERVICES

Geotechnical Investigation

- a) Review of background information related to the Runway, Taxiway Alpha and Apron I and Apron III
- b) Complete a geotechnical investigation programme for Runway 08/26 Taxiway Alpha and Apron I and III to identify existing materials and their structural characteristics;
- c) Complete an inspection of the surface and subsurface drainage systems to identify problems and requirements.
- d) Supply the PLR for runway 08-26 – Taxiway Alpha and Apron I and Apron III

Report

Prepare a report outlining the results of the geotechnical investigation including recommendations for a time line for the rehabilitation of Runway 08/26 Taxiway Alpha and Apron's I and III.

The report shall include the following minimum components:

- a) Existing soil and ground water conditions including soil logs map testing of soil samples;
- b) Evaluation of existing pavement distresses, lateral and transverse cracking, surface failures, frost heaves, structural failures;
- c) Subgrade bearing strength ;
- d) Composition, structural characteristics and suitability of subbase, base and asphalt components of existing runway structure;
- e) Recommendation for surface and subsurface drainage system enhancements to extend the life of current pavement infrastructure.
- f) Supply the PLR for runway 08-26 – Taxiway Alpha and Apron I and Apron III

Three (3) copies of the report shall be submitted. The consultant will also submit a digital copy of the report.

4. PROPOSAL SUBMISSION

4.1 General Information and Deadline

Proponents are requested to submit three (3) hard copies of the proposal. Facsimile, email or other forms of transmissions will not be accepted. Proposals should be submitted in an envelope clearly labeled “ Kenora Airport Authority Inc” RFP for Pavement Condition Assessment no later than the proposal due date. Late proposals will not be accepted and will be returned to the originator unopened.

Proponents are required to organize the information requested in this RFP in accordance with the format outlined. Failure by the respondent to organize the information required in this RFP as outlined may result in the Airport, at its sole discretion, disqualifying the respondent from further consideration. A clear and concise presentation of information is strongly encouraged.

4.2 QUALIFICATION AND PROPOSED APPROACH

The Qualifications and Proposed Approach document should provide the Airport with a detailed overview of the qualifications and proposed approach the Proponent brings to the project. The following information is required, at a minimum:

1. Cover Letter – The proposal must include a letter of transmittal attesting to its accuracy. The cover letter must provide name, address, telephone and e-mail addresses of the proponent.
2. Statement of Qualifications – Proponents shall demonstrate their ability to undertake the project. Additional information may be requested during the evaluation of the qualifications.
3. Proposed Approach – Demonstrated level of commitment and ability to provide all services as outlined in the RFP; specific outline of how the work will be performed; any special resources the Proponent offers.
4. Relevant Project Experience/References – Demonstrated background, successful experience, and relevant knowledge. A reference list of three (3) clients with whom the proponent has provided similar services shall be provided.
5. Implementation Timelines – Ability to deliver the Proposal in a timely fashion.
6. Cost – Competitiveness of price.

4.3 Professional Fees

This section should provide a summary of fees, terms and conditions (if any). All taxes are to be excluded.

5. REVIEW /EVALUATION

Submissions received in response to this RFP will be evaluated based on the following criteria, not necessary in the order presented.

1. Overall impression of the proposal
2. Proponent qualifications and Experience
3. Proposal approach
4. Costs, Warranty & Professional fees

The following scoring matrix will be utilized by the evaluation team.

Overall Impression – Quality and depth of proposal	10 %
Qualifications and Experience – The proponent will be evaluated on the depth of experience in projects relating to airport asphalt assessments and projected rehabilitation of such and qualifications of individual team member(s) References will also be considered to ensure satisfactory performance on past projects.	25%
Proposed Approach – Evaluated based on proposed approach, work plan, timelines and deliverables.	20%
Costs, Warranty & Professional fees	45%

The Kenora Airport Authority reserves the right to cancel this RFP at any time for any reason, prior to an official contract/agreement being signed.

6. OTHER REQUIREMENTS AND INFORMATION

1. RFP closing and Submission
Proposals must be submitted in an envelope clearly marked “ Kenora Airport Authority Inc. RFP for Pavement Condition Assessment for the Kenora Airport Authority.” Attention Michael Zroback – Airport Manager.

The proposals must be submitted prior to 4:00 pm., Friday June 11th 2021 to:

Michael Zroback – Airport Manager
Kenora Airport Authority Inc.
Box 469
Kenora, ON
P9N0B6

2. Questions regarding this proposal must be directed to Michael Zroback, Airport Manager. Only written questions will be responded to and issued as addendums to this RFP. Any such clarifications or addenda shall become part of the RFP. No interpretation or clarification of the meaning or intent of any part of this RFP will be made orally to any respondent. **All questions will be answered within 3 days of the closing date, after which no further questions will be accepted.** Question should be emailed to: kairport@kmts.ca
3. The proponents must be covered by professional liability insurance with minimum coverage of \$ 5,000,000 for general liability.
4. The Kenora Airport, in its sole discretion, reserves the following rights:
 - a) Supplement, add to, delete or change this document.
 - b) Determine the respondent, if any, that will be selected.
 - c) Cancel the RFP at any time.
 - d) Request additional information after the submittal date, if such information is considered pertinent to aid in the selection process.
 - e) waive any informalities or irregularities in the submittals or re-advertise.
 - f) Notify the successful Company that is awarded.
5. The Kenora Airport accepts no liability for the costs and expenses incurred by the respondent in the responding to this RFP.

6. This RFP is a public document, by responding to this RFP respondents waive any challenge to the Airports decisions in this regard. Respondents must indicate which, if any information is considered propriety or confidential technical, financial or other. Notwithstanding the identification of any information as confidential or propriety, the Airport will rely on the Municipal Freedom of Information and Protection of Privacy Act.

7. The successful proponent must make sure that its operation, and all of the services and products that it provides relating to this project, are in accordance with, and appropriately authorized under, all relevant and applicable law. Some to the many laws that might apply are: Workplace Safety and Insurance Act, 1997, the occupational Health and Safety Act, the Accessibility for Ontarians with Disabilities act, 2005. Other laws will also apply, and they could be provincial or federal statutes or regulations, or municipal by-laws and policies. The successful proponent is responsible for applying for and receiving any required authorization or licences to undertake the work associated with the project.

The successful proponent guarantees to the Kenora Airport that it does, and that it will continue to comply with all applicable laws in this regard.

The successful proponent will allow the Kenora Airport to view books and records, including personnel training records, where reasonably necessary, to satisfy itself that this section is being complied with.