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## THE ORGANIZATION

## FORT MCMURRAY INTERNATIONAL AIRPORT

### *Redefining the Air Travel Experience for Our Region*

On June 9, 2014 the new air terminal building at Fort McMurray International Airport (YMM) opened. The new building provides an enjoyable and relaxing experience to our approximately 800,000 annual passengers.

The \$258 million building is approximately 15,000 square meters, and features state of the art technology to provide and an enhanced experience to those travelling through our facility. Since opening, YMM has received numerous awards including “Best Food & Beverage Program – Medium/Small Airport” category at the Airports Council International – North America (ACI-NA) Excellence in Airport Concessions Awards in April of 2015.

YMM is the aviation centre of the Athabasca region and an important connection for Canada’s energy sector to the world. The Airport is located 15 minutes from downtown Fort McMurray and is in proximity to Highway 63, providing easy access to the region’s Oil Sands sites, the Edmonton region and Western Canada. Our vision is not only for YMM to be the premiere aviation facility in Northern Alberta, but also to be the hub of commercial and industrial activities in the Wood Buffalo region.

### **Fast Facts:**

- Since 2012, over \$325 million will have been invested in airport expansion, including the Main Terminal Building and roadways, utilities and services for the new commercial parks
- The airport occupies 685 hectares of land, of which over 100 are designated for commercial and industrial activities in three commercial parks – far more than any existing industrial park in the region
- Airfield infrastructure can accommodate aircraft up to Code D in size, including B767-300 and A300F4-600 aircraft
- Certified by Transport Canada for day and night, IFR and VFR operations
- 24-hour unlimited access with no curfew restrictions
- Major aerial tanker base for the provincial forestry department’s forest fire suppression services in Northern Alberta
- The Main Terminal Building features 4 aircraft bridges, 2 baggage carousels and over 2,200 powered parking stalls

To learn more, please visit the Fort McMurray International Airport’s [website](#).



## THE LOCATION

## FORT MCMURRAY, ALBERTA

**Opportunity is what brings people to Fort McMurray, but an amazing lifestyle is why they stay. Explore the surrounding boreal forest, witness the northern lights, and immerse yourself in a thriving multicultural community.**

Nestled in a forest valley where the Athabasca and Clearwater rivers meet is Wood Buffalo's urban centre, the community of Fort McMurray. Home to over 125,000 Albertans and their families, Fort McMurray has one of the nation's highest average household incomes (\$189,458), as well as one of the largest discretionary incomes (\$30,464).

Fort McMurray draws attention from around the world as the residential and commercial focal point of Canada's oil sands industry. The Athabasca Oil Sands is both the largest known reservoir of crude bitumen in the world, with over 1.7 trillion barrels of recoverable oil and also the third largest deposit of oil in the world.

This natural resource has provided immense opportunity for the region, and support from industry partners has allowed Fort McMurray to build a thriving, family oriented, multicultural community. In the heart of Fort McMurray sits MacDonald Island Park, Canada's largest recreation centre. This world-class facility provides residents with superior sports, cultural, recreational and event opportunities. It is also home to the Suncor Community Leisure Centre and the Wood Buffalo Public Library.





Health care is a top priority for residents, and the Northern Lights Regional Health Centre serves as the dedicated hospital in the region offering 24-hour emergency care, intensive care unit, full surgical services, radiology unit and medical laboratory. A wide variety of specialized health opportunities are also available, including personal trainers at state of the art fitness facilities and a wide array of therapeutic and holistic services.

Four public school districts and twenty four schools provide the highest standards of education for our youngest residents, and Keyano College provides post-secondary courses and programs to our community. The college collaborates with Athabasca University, University of Lethbridge, University of Alberta and University of Calgary to offer academic degrees in many programs without having to leave the region.

Our region is an outdoor paradise for adventure seekers, with over 130 km of maintained trails, sand dunes, skating, skiing and golfing. The beautiful Birchwood trails are home to our nation's largest outdoor green gym, and provide as oasis in the middle of our city. Finally, Fort McMurray is located in close proximity to Wood Buffalo National Park, a designated UNESCO World Heritage Site, and second largest national park in the world.

Our northern location roughly centers on the 65th parallel, allowing residents of Fort McMurray the privilege of watching the Aurora Borealis dance most cold, clear evenings from October to March.

Fort McMurray also boasts a thriving arts and culture scene, including the state of the art Keyano Theatre, several art galleries, numerous festivals and live events. Sports fans in the region can enjoy cheering on our hometown teams – the Fort McMurray Oil Barons (hockey), Fort McMurray Monarchs (football) and Fort McMurray Giants (baseball).

Fort McMurray is a place for families to work, stay and grow and offers you the opportunity to enjoy an extraordinary lifestyle.

To learn more, please visit the Regional Municipality of Wood Buffalo's [website](#).



Reporting to the President & CEO, the Vice President (VP), Operations is an Officer of Fort McMurray Airport Authority (FMAA), leading the effort to optimize airport operations, transform the culture into a “one team” vision and drive employee engagement and performance. Through a skilled management team of three Managers (and indirectly a team of 18), the VP Operations will lead, organize and direct the day to day activities of all maintenance, operations, planning, engineering, environmental and public safety functions at Fort McMurray International Airport. The incumbent will also work closely with other executives and managers to assist in the achievement of established organizational strategic goals and objectives.

This is an opportunity for a collaborative, creative and dynamic individual to make their mark.



### Key Roles & Responsibilities

- Provides leadership, direction and expertise in all areas of responsibility;
- Responsible for the safe and secure operation and maintenance of the runway, taxiways, grounds and buildings;
- Oversees the safety and security of all FMAA facilities which includes conducting airport exercises and reviewing emergency plans;
- Responsible for staff development and training to ensure the preparedness when responding to emergency situations;
- Ensures compliance with TC regulations, legislative requirements and complementary airport rules, policies and procedures;
- Acts as primary liaison with TC, CATSA, NAV Canada, RCMP, TSB and CBSA;
- Responsible for long and short term capital planning;
- S Responsible for the planning, development, construction, improvement, maintenance, operation, regulation, protection and policing of the airport;
- Directs and continue to improve the operational efficiency and effectiveness of all activities for airfield asset management operations, public safety, and environmental, inclusive of the following:
  - ◇ All governmental regulations including Canadian Aviation Regulations (CARs);
  - ◇ Environmental regulations compliance, stewardship, and sustainability;
  - ◇ Public safety services (police services, aircraft, fire rescue services, and emergency medical services);
  - ◇ Operation of the airfield and associated air space;



## Other Responsibilities

- Oversees, edits, and presents fiscally and financially responsible budget reports from all operations managers.
- Prepares and presents concise data and solution-driven recommendations to the CEO and the Board which clearly articulate issues, ideas, solutions, trends, and operations-related opportunities.
- Actively participates and contributes ideas and solutions essential to Airport operations in a variety of settings (internal meetings, governmental agencies, professional associations, etc.) and with colleagues in other industries.
- Consistently and effectively executes and completes all performance objectives directly related to Board mission, policy, and practice.
- Builds and manages effective dialogue and stakeholder relationships with direct reports, division employees, and others to constructively motivate and influence positive culture change.
- Leads, supports, and educates staff in a constructive and positive fashion in order to create a culture conducive to high employee engagement and development as well as leadership development.
- Maintains leading-edge thinking regarding the criticality of safety and security in the airport and provides the necessary structure and real-time leadership in the event of a security or safety incident.
- Leverages and optimizes the skills and multiple talents of a variety groups in the creation of "one team" for the benefit of the traveling public and for Airport results.
- Manages crisis situations with effective leadership, calm, and visible direction.
- Due to the nature of the transportation industry, this position requires the candidate to be on-call 24 hours a day and to be on-site at any time during an emergency.



## THE PERSON

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### Qualifications & Experience

The ideal candidate will possess the following:

- Extensive experience in airport planning and operations processes including maintenance, airport properties and facility management.
- A minimum of 10 years experience with both winter and summer airport operations.
- Experience effectively negotiating and managing contracts.
- Detailed experience leading culture change, improving employee engagement scores, and large change management initiatives.
- Capacity to be influential and amenable.
- A strong financial background including developing and tracking budgets, as well as planning and managing capital programs.
- A passion and commitment to the aviation industry.
- Experience combining strategy and execution.
- Must be eligible to obtain a Restricted Area Identification Card (RAIC).

### Knowledge, Skills & Abilities

**Relationship and Communication Skills** – Solid, dynamic communicator with the ability to inspire others. Able to establish new and build upon existing relationships with all stakeholders including public officials, airport tenants, businesses, employees and the general public.

**Creative and Strategic** – Invests resources in well-designed initiatives. Creates a structure to deliver organization-wide results to achieve objectives. Is open and collaborative, always looking to new ideas in order to create further efficiencies and opportunities for the organization.

**Leadership with Integrity** – Able to lead through influence and build consensus. Has a proven ability to create and sustain a shared vision, act as a role model and be innovative in finding strategic ways to address the issues. Acts with integrity and strong ethics to foster trust at all levels. Creates a significant positive shift in divisional employee engagement.

**Client Service Skills** – Confidence in ensuring that customer's needs are identified and addressed, ensuring appropriate consultation with all members and stakeholders and ensuring timely, cost-effective and quality service.

**Personal Management Skills** – Demonstrate self-confidence and interpersonal versatility, self-motivation, self-discipline, strong work ethic, initiative, innovation, perseverance, integrity and political acumen. Excellent organization skills to work on numerous projects and coordinate multiple activities.

**Achievement Orientation** – Continuously seeks to stay current and be at the leading edge in his/her field. Driven toward achieving results, understands organizational challenges and is a progressive "idea person". Committed to excellence, innovation and continuous improvement in the workplace. Encourages others to achieve personal excellence.

**Resourceful** – Seeks out possibilities and potential opportunities; develops new ideas and moves them forward. Utilizes all of the resources available in order to get the job done. Creative and takes advantage of opportunities, while recognizing the necessity of working within limited resources.

**Professional Maturity** – An honest, open and consistent approach to working with others in the organization. Fair and people-orientated with excellent interpersonal skills. Capable of dealing with difficult situations effectively and efficiently. Thrives on pressure.

**Team-builder and Relationship-oriented** – Possesses a strong ability to work within a team. Embraces the team culture. Ensures the right people are in the right roles at the right times; fosters commitment, trust and collaboration among staff, leaders and stakeholders. Is astute in establishing and maintaining effective, positive relationships both internally and externally.



## COMPENSATION

A competitive compensation package will be provided including an attractive base salary and excellent benefits. Further details will be discussed in a personal interview.

***This position requires the successful candidate to reside in the region***

## FOR INFORMATION PLEASE CONTACT:

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