

# Manager, Airfield Services

## The Organization

The Winnipeg Airports Authority (WAA) is a community-based, non-share capital corporation that operates, manages, maintains and invests in the Winnipeg James Armstrong Richardson International Airport and affiliate businesses. Operating on a multi-site property, the WAA is responsible for airport operations, security, facilities, parking, ground transportation and communications.

With an ever-expanding airport campus, WAA is a critical player in the development of one of Canada's strategic transportation hubs. <http://www.waa.ca>



## The Opportunity

Reporting to the Director, Operations, the Manager, Airfield Services will be responsible for the airfield & groundside operation services. This includes all aspects of maintenance, airfield civil and electrical infrastructure, groundside civil infrastructure and restorations ensuring all WAA obligations are met.

## Responsibilities include:

- Manage and oversee all work activities of the staff and contractors for the year-round operational and structural maintenance of aircraft movement surfaces, storm drainage systems, aircraft parking areas including snow removal and ice control and maintenance of airfield and airside grounds, signs and fencing, wildlife control, weed and brush control;
- Manage and control the ongoing operation of the airfield maintenance program as it applies to the airfield, airfield electrical and mobile maintenance divisions;
- Manage vehicle fleet and vehicle maintenance activities;
- Execute bird and wildlife monitoring and control program to ensure safe operating conditions airside;
- Support Safety Management Systems, defining and establishing safety programs for equipment operations;
- Manages & implements a FOD (Foreign Object Debris) program to ensure safe operating conditions airside;
- Ensure airside pavement markings conform to regulations and meets airport certification requirements;
- Act as an airport representative on aviation related committees, both internal and external;
- Recruit and train airside operations staff, establish work schedules, priorities and other criteria associated with surface maintenance and Bird and Wildlife;
- Develop and execute service contracts; review maintenance policies, protocols and programs on a routine basis to ensure their relevancy and timeliness.
- Create and analyze metrics and performance indicators related to maintenance systems and programs and identify opportunities for continuous improvement;
- Identify forecasted resource requirements (material, personnel, systems, equipment) resulting from potential changes to maintenance programs and recommend the best course of action for Operations;
- Develop and manage departmental budgets related to all aspect of airfield operations, mobile maintenance, and wildlife management;
- Regulatory Compliance, coordinate technical input to the project development and implementation process, Friction Remediation Plans and Programs including rubber removal and retexturing .

## Selection Criteria include:

- A diploma from a post-secondary institution in an aviation related field or an equivalent combination of education and experience in managing or providing oversight of airfield operations;
- Minimum 5 years Management experience, with proven Leadership capabilities is required for success;
- Thorough knowledge of all aspects of airport operations, including but not limited to airside and groundside operations, airline operations air traffic control operations, workplace health and safety practices and airport security measures;
- A broad and thorough working knowledge of acts, standards and regulations governing airside operations;
- Fully conversant with MS Office software (Outlook, Word, Excel, PowerPoint, SharePoint, etc.);
- Strong oral, written and presentation communication skills in English.
- Experience in the principles and practices involving airport operations is preferred;
- Knowledge of tasks, functions and capabilities of mobile/towed equipment in airport maintenance operations is preferred;
- Experience in planning, development and tracking of preventative and reactive maintenance activities is preferred;
- Knowledge of maintaining and updating inventory records for work order management in accordance IBM Maximo system is preferred.

**Condition of employment is the ability to obtain and maintain an Airport Restricted Area Identification Card.**

**Send your resume and cover letter, indicating your salary expectations, quoting Project 17 – 015 in the subject line**

**by closing date September 11, 2017 to: [jobapplications@waa.ca](mailto:jobapplications@waa.ca)**



**Winnipeg Airports Authority, Human Resources, 249 - 2000 Wellington Ave,**

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The WAA is an employment equity employer; aboriginal persons, women, visible minorities and individuals with disabilities are encouraged to self-declare in their covering letter.