

CAREER OPPORTUNITY

JOB TITLE:	Airport Manager, Stephenville Airport
COMPETITION No.	2020 - 009
STATUS:	Full-time
REPORTS TO:	Managing Director
CLOSING DATE:	July 1, 2020

ABOUT WASCO:

Winnipeg Airport Services Corp. (WASCO) is a wholly-owned subsidiary of the Winnipeg Airports Authority Inc. that provides quality airport operations, management, facility maintenance and technical services to Canadian Airports in accordance with the Canadian Aviation Regulations.

OPPORTUNITY OVERVIEW:

Operating out of the Newfoundland Airport, reporting to the Managing Director, Winnipeg Airport Services Corp. (WASCO), the Airport Manager has overall leadership, supervision and responsibility for the operation and maintenance of the aerodrome including the areas of facilities maintenance, airfield & groundside operations, environment, emergency response, customer experience, ground transportation and security of the airport.

RESPONSIBILITIES:

- Directing the development of systems and procedures to ensure the operational readiness and the life cycle management of facilities, equipment, and infrastructure;
- Directing the development of the Capital and Operations/Maintenance Budgets for both annual and long-term financial projections;
- Maintaining a thorough knowledge of changes in areas which affect management of the airport; review changes to regulations and provide feedback to regulatory agencies where appropriate, while ensuring senior management are informed of all changes affecting the airport operation;
- Directing the ongoing review of emergency policies, procedures, and emergency readiness plans. Plays a vital leadership role in the event of a significant interruption in airport operations;
- Responsible for developing strong working relationships with employees at all levels, regulatory agencies, clients and other key airport and community stakeholders;
- Developing a strong network of industry contacts, while sourcing best practices both within and outside the industry by remaining current with industry regulations and ensuring compliance with all requirements associated with the operation of the aerodrome;
- Providing key input and direction into the policies, procedures and guidelines affecting all airport employees;
- Ensuring the ongoing coaching and development of direct reports and operations employees with a focus on succession planning;

- Provide direction to the air and groundside operation and maintenance including fleet management, environmental management including noise management, winter operations, safety, and emergency response;
- Ensures consideration of the interests of airport and community stakeholders in operations and planning;
- Lead the development and delivery of innovative products, services, and processes to grow revenue, improve efficiency and enhance guest satisfaction;
- Through engagement and collaboration with the WASCO management team, airport employees, and airport and community stakeholders the Airport Manager will be responsible for developing a strategic direction, aligning specific goals and objectives, ensuring execution of both goals and objectives, and implementing plans to improve overall operations and the customer experience of the airport; and
- Build effective relationship management with Airline customers related to other Aviation services. Must develop a clear definition of requirements sharing of relevant communication intended for Aviation Services that could impact Guest and Terminal Services.

SKILLS AND QUALIFICATIONS:

- Minimum 2+ years' experience as a senior airport operations manager/supervisor;
- Experience working with related acts, regulations, policies, and guidelines that pertain to Airport operations including Transport Canada Regulations and publications;
- Strong interpersonal and verbal communication skills to communicate effectively and courteously with the public, department personnel, airport carriers, local councils, and Transport Canada;
- Excellent written communication skills and ability to prepare reports;
- Comprehensive knowledge of all aspects of airport operations, airport security and emergency planning;
- Comprehensive knowledge of all aspects of relevant Federal, Provincial and Municipal government legislation, regulations, and policies;
- Ability to receive Government of Canada security clearance to the appropriate levels required by Transport Canada;
- Ability to envision future business needs and develop key strategies to assist in moving the business forward to achieve the established goals;
- Demonstrated ability to proactively identify innovative improvements ;
- Demonstrated ability in planning, organizing, and negotiating as well as conflict management, problem solving and decision-making;
- Demonstrated ability to train, coach, mentor, motivate and lead a team through the creation of an open communication environment where cooperative relationships are encouraged and diverse opinions are respected;
- Strong oral and written communication skills ;
- Experience managing within a unionized workforce; and
- Strong financial acumen.

WASCO is an employment equity employer; aboriginal persons, Inuit beneficiaries, women, visible minorities and individuals with disabilities are encouraged to self-declare in their covering letter.

Please direct all inquiries and applications including resume and cover letter to info@wasco.ca referencing competition no. 2020-009

REQUIRED LICENSES/CERTIFICATIONS:

- Airport Security Manager Training as required under Aerodrome Security Measures;
- Threat & Risk Assessment Training;
- Radio Operators Certificate (Aviation); and
- Valid class 5 driver's license

WORKING CONDITIONS:

This full-time position will be stationed at the Stephenville Airport in Newfoundland, Canada.

WORK WITH US!

- Highly competitive salary;
- Northern Living Allowance;
- Full Benefits package, Health, Dental & Vision;
- DC Pension Plan;
- Employee Assistance Program; and
- Supported Training & Development opportunities.

**CONDITION OF EMPLOYMENT IS THE ABILITY TO OBTAIN AND MAINTAIN AN
AIRPORT RESTRICTED AREA IDENTIFICATION CARD.**

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