



## **JOB POSTING**

### **AIRPORT/FBO ATTENDANT**

LOCATION: CARP AIRPORT

DATE PREPARED: April 12, 2021

#### **GENERAL:**

To provide aircraft refueling, aviation fuel quality control and airfield maintenance requirements, and other duties as required.

#### **Qualifications:**

- Minimum Grade 12
- Previous related experience an asset.
- Possess or have the ability to obtain (training provided) – Aeronautical Radio Operators license, First Aid, WHMIS, Transportation of Dangerous Goods Certificate, Refuller Certification, Airside Vehicle Operators Permit and Canadian Firearms Possession and Acquisition license.
- Be proficient in the use and maintenance of a loader, fork lift, fuel truck, backhoe & grader.
- Must have the physical ability to perform duties as assigned and the ability to work under stress
- Valid driver's license with ability to obtain Z airbrake endorsement

#### **REPORTING RELATIONSHIP:**

- Reports to the Airport/FBO Manager
- Duties and Responsibilities:
- Safely operate all trucks and equipment
- Perform fuel quality control and refuel aircraft
- Perform all other duties as may be assigned
- Report all health and safety issues to the Airport/FBO Manager

#### **Working Conditions:**

- Outside in all types of weather conditions
- Available to work extended hours for a seven (7) day operation

- Hours equate to 40.00 hours per week
- Must be available to be on call within one (1) hour of being called in while on stand-by
- Wednesday to Sunday from 8:00 am to 4:00 pm
- Physical effort when performing labour work, visual effort when operating
- Qualified applicants are invited to submit a detailed resume by April 30, 2021.

***Airport/FBO Manager Pat Fagnano, West Capital Developments,  
Carp Airport, 1500 Thomas Argue Road, Carp Ontario, K0A 1L0***

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