

## Assistant Airport Manager Internship

The Earlton-Timiskaming Regional Airport Authority (ETRAA), an independent not-forprofit corporation that owns and operates the Earlton-Timiskaming Regional Airport, in Earlton, Ontario, is now hiring a full-time Assistant Airport Manager.

## Job Description:

The preferred candidate will possess the following qualifications:

- Skills and related experience to join the management team that is responsible for the daily operations, maintenance, and safety management for the Airport;
- Possess or willingness to obtain fuel handling certificate, restricted radio operator license (A), and wildlife management certificate;
- Current working knowledge of websites and various forms of social media;
- Excellent interpersonal, project/time management, organizational, analytical, communication and presentation skills; and
- Ability and willingness to perform other related duties as required.

## **Qualifications:**

- University or college graduate who has graduated within the last three years from an accredited college or university;
- The candidate must be a graduate of a post-secondary degree or diploma program; and
- The position will be a first full-time employment in the candidate's field of study.

## Application deadline: August 15<sup>th</sup>, 2019

Resumes will be accepted by mail or email at: Earlton Timiskaming Regional Airport Box 99 Earlton, ON P0J 1E0 Att: Mr. Harold Cameron, Airport Manager hcameron@timiskairport.com

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