



JOB OPPORTUNITY

The Kativik Regional Government (KRG), a supra municipal body with jurisdiction over the territory located north of the 55th parallel, is now looking for a self-motivated and dynamic individual interested in joining the KRG to work in the capacity of:

Airport Response Specialist (Permanent / Full-Time)

Under the supervision of the Assistant Director, works as a rapid response specialist responding to staffing deficiencies at Northern Village airports. Providing support for airports radio communications, weather observing/reporting, and runway maintenance by following various operational directives and procedures to ensure the operational integrity of the airports and their various systems.

Duties include but are not limited to:

- Adding visual hourly weather observations to Human Weather Observation System (HWOS) data that is transmitted electronically to Nav Canada;
- Communicating with pilots and vehicle operators on local weather conditions, air traffic, runway conditions, emergency situation and other information, as requested or required;
- Inspecting runways and reporting runway surface conditions during winter operations;
- Providing on-site re-certification training to Observer/Communicators;
- Providing training and certification on Restricted Radio Operators License (aeronautical) to all Transportation Department staff;
- Identifying and reporting safety issues through the Safety Management System (SMS);
- Providing airport related training in all Nunavik communities;
- Responding to and managing emergencies, wildlife, and environmental issues with colleagues, air operators, and community organizations
- Documenting and reporting air traffic, airport activities, wildlife, and more;
- And other airport activities as required;

A qualified candidate is someone that:

- Possesses Certification as a Flight Service Specialist or Observer/Communicator
- Has 3 or more years of experience in the position of a Flight Service Specialist or Observer/Communicator conducting weather observations and air traffic advisory service;
- Is knowledgeable of Safety Management Systems and is proactive in identifying and reporting safety risks;
- Is Knowledgeable of procedures to draft, issue, revise, and remove Notice to Airmen (NOTAMs)
- Has a valid Restricted Radio Operator's License from Industry Canada;
- Is able to work long hours alone and under stress;
- Travel frequently (>90%) in the Nunavik region (North of 55th parallel in Quebec) with short notice;
- Demonstrates a high standard of dependability, reliability, safety, good judgement, planning and problem solving skills;
- Is proficient in Microsoft Office Suite (Word, Excel, Outlook);
- Has a valid provincial or territorial driver's license;
- Written and oral working knowledge of at least two (2) of the following languages: Inuktitut, English and French
- A post-secondary training in instructional methods - is an asset;

Place of work: Kuujjuaq
Salary: Min.: \$49 952– Max. \$85 512 yearly (Class 9)
Other benefits: Cost of living differential: minimum of \$8 500/year
Food allowance: minimum of \$3 453/year
Annual leave trips: minimum of three
Simplified Pension Plan: 6% employer, 4% employee
Group insurance
Vacation: 20 days/year
Statutory holidays: 19 days including 10 days over the Christmas holidays.

Please send your resume to:

Kativik Regional Government
P.O. Box 9
Kuujjuaq QC J0M 1C0
Fax: 819-964-2975
Email: humanresources@krq.ca

The KRG is an equal opportunity employer. In accordance with this and with the James Bay and Northern Québec Agreement, conditions may vary to promote the employment of Inuit candidates.

Only candidates selected for an interview will be contacted