

Posting Date: Friday, July 5, 2019

Closing Date: Monday, July 15, 2019

The Niagara District Airport is located in the heart of the world famous Niagara Region, ideally positioned for both business and tourists. In addition to the famous Niagara Falls, the region offers historic Niagara-on-the-Lake and its popular Shaw Festival Theatre, an abundance of local wineries with restaurants & fine dining, outstanding golf courses, Casino Niagara and the Fallsview Casino Resort.

Our airport has a 5,000-foot runway, 24-hour Customs clearance, NAV CANADA (Flight Service Station) on site, and Avgas and Jet Fuel refueling available. Our on-site services include executive and personal charter, helicopter and fixed wing sightseeing, expert AMO's, an active flight training school, several interesting vintage aircraft and a friendly welcoming staff.

Airport Maintenance Specialist

Reporting to the Manager of Airside/Groundside Services, the Airport Maintenance Specialist has primary responsibility for participating in those activities supporting the safety, operational performance and maintenance of airport properties, facilities and vehicles. This includes minor electrical, mechanical and plumbing repairs.

PRIMARY RESPONSIBILITIES

- Conduct periodic wildlife management inspections to provide reliable data concerning wildlife presence and movement on the airport property; and
- Take action in accordance with the Wildlife Management Plan when required to control wildlife on the airport.
- Conduct daily inspections of runways and maneuvering surfaces in accordance with regulations and airport policies. Complete the required reports and submit them promptly. Advise the Flight Service Station (FSS) about runway conditions. Complete and submit Runway Surface Condition Reports in accordance with Transport Canada regulations;
- Conduct routine, periodic inspections of airport lighting, signage, windsocks, airport pavement conditions, airport pavement markings and the field electrical system.
- Provide escort services for maintenance, inspection and other vehicles authorized to be on the airport but not equipped to proceed independently;
- Supervise and assist contractors on the airport as required.
- Operate, inspect, maintain, fuel and perform seasonal preparation activities on all Airport-owned vehicles. Recommend significant rehabilitation projects on vehicles to the Manager of Airside/Groundside Services;
- Cut grass and perform snow removal as necessary for designated areas, carry out landscaping improvements and maintain all grounds belonging to the airport. Make recommendations to the Manager of Airside/Groundside Services for repair, maintenance or improvement projects on airport-owned lands and roads;

- Inspect, maintain and clean buildings belonging to the airport. Inspect and clean public washrooms daily;
- Report any unauthorized incursions onto aprons, taxiways and runways to the Manager of Airside/Groundside Services. Where possible, include vehicle licence numbers and personal names/descriptions. Escort vehicles and people off the airport if required.

ADDITIONAL RESPONSIBILITIES

- Report promptly any accidents or incidents and be prepared to participate in investigating and developing risk reduction measures or elimination of risk in the future performance of these duties;
- Coordinates with Manager of Airside/Groundside Services and CEO for closures and work requests on the airfield.
- Ongoing monitoring of weather conditions, and provision of updates to management and staff.
- Participates in emergency exercise drills and tabletops as they related to the Airport Emergency Response Plan (ERP).
- Perform other duties as per operational requirements.

QUALIFICATIONS

This position is full time, 40 hours per week. More than 50% of the time is devoted to outdoor activities and good motor and coordination skills are involved. The personal knowledge and skill requirements to be successful at this position are:

- Ontario Grade 12 Secondary School Diploma or equivalent;
- Valid driver's license, "DZ" classification required;
- Knowledge and physical ability to operate, inspect, maintain and fuel heavy airport vehicles;
- Knowledge and physical ability to inspect, repair and maintain a wide variety of airport electrical, mechanical and plumbing facilities. Shop training, apprentice programs, specific papers or qualifications would be an asset;
- Good oral and written communications skills in the English language. Ability to qualify for a restricted aeronautical radio-telephone operator's license which must be obtained within thirty (30) days of employment
- Ability to qualify for a D (DA Groundside) Airside Vehicle Operator Permit which must be obtained within 30 days of employment;
- Initiative and decision-making skills to work effectively for long periods without close supervision;
- The ability to work as a team player with other staff members
- Prior airport experience would be considered an asset.

Qualified candidates are asked to forward their resume and covering letter in confidence to:

Daniel Pilon, Niagara District Airport, CEO

EMAIL: dpilon@niagaradistrictairport.ca Telephone No.: (905) 684-7447 Ext. 11

We thank all applicants for their interest, but only those selected for an interview will be contacted. Please include salary expectations in the covering letter. Niagara District Airport Town is an equal opportunity employer. Accommodations for job applicants with disabilities are available on request.