

 Region of Waterloo	<b>Posting#:</b> 2017-1393	<b>NOTICE OF JOB VACANCY</b>  <b>Date of Posting:</b> June 23, 2017  <b>Title:</b> Senior Project Manager (Transportation Engineering)
	<b>Position#:</b> R00398	
<b>Length:</b> Full-time <b>Department/Division:</b> Planning Development and Legislative Services/Region of Waterloo International Airport <b>Hours of Work:</b> 35 hours per week <b>Union:</b> Management/Management Support <b>Grade:</b> K <b>Salary:</b> \$91,855.40 – \$114,823.80 per annum <b>Location:</b> Region of Waterloo International Airport, 1-4881 Fountain St. N., Breslau <b>Closing Date:</b> July 23, 2017		

### Description of Duties:

Plans, designs, manages, and authorizes the provision of engineering services in the construction and rehabilitation of transportation related facilities.

**Current Assignment:** For at least the first two years, the successful applicant will lead a team through Phase 1 of the newly approved Waterloo International Airport Master Plan (<http://www.waterlooairport.ca/en/abouttheairport/resources/YKF-Master-Plan---Executive-Summary-March-2017.pdf>), using their expertise and experience in airport design and civil engineering, and incorporating Transport Canada design rules and regulations.

### Knowledge, Skills & Abilities Required:

- Knowledge of engineering normally acquired through a degree in applied science, with practical knowledge of engineering and construction methods and administration, contract law and budget preparation and monitoring, attained in a project management environment.
- Eligibility for membership in the Professional Engineers, Ontario.
- Knowledge of and ability to adhere to policies/procedures, related legislation (e.g., Occupational Health and Safety Act, Construction Lien Act, Environmental Protection Act, Environmental Assessment Act), Ontario Provincial Standards, Canadian Standards, Ministry of the Environment and Energy guidelines, contract law, and Professional Engineers Ontario standards.
- Ability to work independently on concurrent projects; review decisions/problems with Regional/political sensitivity with management; explore project alternatives individually/as part of a project team; and make recommendations on improvements to existing contract and engineering standards and procedures.

- Computer skills with ability to use software such as computer programming and computer aided design.
- Communication and human relation skills to direct and guide contractors, consultants and staff, co-ordinate and negotiate project requirements; prepare and present written and visual materials for public drop-in centres, open houses and formal public meetings according to the EA approval process and Act; conduct presentations to Committees, area municipalities and Councils; hold Open Houses and formal meetings for the media and public; respond directly to public inquiries; and participate as an effective team member.
- Ability to write project correspondence, reports, contracts, agreements and project definition reports for contractors, consultants, committees, Regional and area municipal councils, staff, media and the public where applicable; read and interpret policy and procedure manuals, engineering and technical work-related journals, design specifications, contract, reports, legal documents, and memos.
- Ability to travel to locations within Waterloo Region.
- Ability to support and demonstrate the Region's values.

We invite internal applicants to APPLY ON-LINE through the HR Portal by **11:59 p.m., by the closing date** - or - submit a resume, cover letter, and application form (HR19) to: Region of Waterloo, Citizen Service Associate desk located on the main floor at 150 Frederick Street, Kitchener, ON N2G 4J3 by **4:30 p.m., by the closing date**.

For more information about this job, please access the job description through the HR Portal. If you have questions regarding the application process, please refer to "Frequently Asked Questions - How to Apply for a Position" under Employment Opportunities on the HR Portal. Thank you for your interest in this job, but we will only be corresponding with you if you are selected for an interview.

The Region of Waterloo is an equal opportunity employer committed to diversity and inclusion. We encourage qualified applicants to apply and will accommodate the needs of qualified applicants under the Human Rights Code in all parts of the hiring process.

Alternate formats of this document are available upon request. Please contact the Service First Call Centre at phone number (519) 575-4400, or TTY number (519) 575-4608) to request an alternate format.