

Become our next

Airport Manager at Dryden Regional Airport

Who we are

The Loomex Group is a North American group of companies that provides a wide range of services out of four main divisions: aviation and aerospace, infrastructure and asset management, education and compliance, and emergency management.

We are actively seeking candidates for the position of Airport Manager at Dryden Regional Airport. This exciting opportunity will take you to the beautiful city of Dryden, halfway between Thunder Bay ON and Winnipeg MB, just off the Trans-Canada Highway. Manage a base for regional air passenger and charter services and the home to many tenants such as Mag Aerospace and the MNRF. Dryden offers the amenities of a city, excellent restaurants, and many outdoor attractions such as trails, parks, and sandy beaches.

Come join our growing team!

What you'll do

- Execute a work program that follows Transport Canada regulatory requirements and industry best practices and includes the components of emergency response, wildlife management, winter maintenance, and the operation of all airport maintenance equipment
- Monitor airside and groundside operations, and escort persons/vehicles airside if required
- Ensure adherence to the airport inspection program and the safety management system's regulations
- Manage airside safety and security through the performance of airfield/runway inspections and wildlife inspections and control
- Supervise, lead, and develop the airport operations staff
- Work with the accountable executive on operational issues as required
- Ensure the health and safety of all airport operational staff and airport users



Position location:
Dryden Regional Airport
Dryden, ON

All the benefits you're looking for in your career.



Health & wellness programs



Collaborative & inclusive culture



Learning & development opportunities



Attractive compensation



Career guidance

- Ensure airport policies are followed and make recommendations for policy modifications or the creation of standard operating procedures
- Receive, monitor, and respond to community relations needs as required
- Explain and enforce airport rules and regulations
- Manage the airport's operational budget and make recommendations for capital expenditures, including applications for funding
- Initiate emergency responses and the activation of the airport's emergency response plan if required
- Be responsible for responding to emergency events at the airport and serving as the on-scene controller during the emergency's life cycle
- Be responsible for business development initiatives at the airport
- Contribute to the development and implementation of the City of Dryden and Dryden Regional Airport strategic plans
- Prepare invoices and monitor the airport's accounts receivable
- Develop, maintain, and implement airport manuals
- Engage with the airport's tenants, employees, customers, and industry representatives in a professional and courteous manner
- Work with the City of Dryden's CAO and other city staff on municipal-related issues
- Attend City of Dryden Council meetings and management meetings as required

Working conditions

- Full-time permanent position
- Reporting to the Director of Airports
- Winter hours may vary (based on snowfall)
- Benefits include an annual health spending account
- The position requires working in an office and outside (both airside and groundside)
- Work hours are primarily Monday to Friday, 8:00 a.m. – 4:30 p.m. however, the position is required to occasionally work evenings, weekends, statutory holidays, and after-hours during emergencies or call-ins
- Given the nature of this position, applicants must live within a one hour drive of Dryden Regional Airport

The Loomex Group provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, colour, religion, age, sex, national origin, disability status, genetics, sexual orientation, gender identity or expression, or any other characteristic protected by federal, provincial, or local laws.



Interested in adding your talents to our team?



Please email your resume and cover letter to acallery@loomex.ca



We are currently accepting applications

We thank all those who apply. Please note that only those applicants who get selected for an interview will be contacted.



What you'll bring to the table

- Post-secondary aviation education or equivalent aviation knowledge/experience
- TP 312E course completion or equivalent experience
- Restricted Radio Operators Certificate (ROC-A), or obtain a ROC-A within 30 days of being hired
- Good written and verbal communication skills for responding to customers and completing any required airport documentation procedures
- Proficiency with Microsoft Office software
- Previous experience working within a government or municipal structure
- Valid Class "G" driver's license, or equivalent, and a clean driver's abstract
- Experience in airport business development
- This position requires the ability to lift up to 30 kg, stand or sit for prolonged periods while using equipment or at a desk, and lift, pull, and manage heavy equipment and objects

Qualifications Considered an Asset

- Experience working in a unionized environment
- Airfield Lighting Maintenance Course
- Accredited airport executive designation
- Private pilot's license or flight training experience
- Current CPR and first aid training
- Working knowledge of runway surface condition reporting
- Experience operating heavy or airport equipment

Other requirements:

The Loomex Group has multiple locations within Canada. Depending on business needs and financial requirements, the incumbent may be transferred or requested to travel to another location. In the event of a transfer, The Loomex Group will provide the incumbent with advanced notice to support a successful transition.

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